

**Greater Toledo Pool Recreation District
Board of Directors Regular Meeting
September 9, 2024, 6:00 p.m.
Toledo Library Meeting Room
173 NW 7th Street, Toledo OR 97391**

Directors Present: Roy Kinion, Kay Chambers (via phone), Rachael Wallace and Peter Vince

Directors Absent: Amanda Hockema

Staff Present: Director Hal Wallace

Community Members: Jim Chambers (via phone)

Other: Deb Hite, GTPRD Recorder; Gema Larson, Central Coast Ledgers, LLC

1. **Call to Order:** Meeting was called to order by Roy Kinion at 6:06 p.m.

2. **Roll Call:**
Establish Quorum: Quorum was established.

3. **Consent Calendar:**
Minutes: The minutes were read from the August 12, 2024, Regular Meeting.
Action: R. Wallace moved to accept the minutes; P. Vince seconded; passed unanimously.

4. **New Business:**
 - a. **Financial Report**—G. Larson presented a current revenue and expenditure summary; a profit and loss statement that included projected monthly savings during construction; a detailed bill payment list and a pool usage chart (see attached). The Board reviewed and discussed the documents. It was noted that the pool usage chart did not report the number of lap swimmers, H. Wallace provided those numbers. G. Larson requested that the pool staff have daily sales ready earlier in the month to give CCL time to record and process them; H. Wallace will make sure this happens. H. Wallace questioned if ADP had refunded the overcharges and G. Larson affirmed.
 - b. **Auditor's Report**—G. Larson reported that the auditor requires CCL to make some minor corrections and then the audit will be complete. The Board requested that a copy of the final audit be provided to each Board member.

5. **Unfinished Business/Information:**
 - a. **Session 2 Swim Lesson Update**—H. Wallace reported the lessons were full and went well; all requests for lessons were accommodated. H. Wallace stated he was in contact with Toledo Elementary to schedule lessons for K-4 (see attached Director's Report).
 - b. **Facilities Maintenance Update:**
 - a. **Leak Repair**—H. Wallace stated the cost of the leak repair on August 8, 2024, was \$1004.50 (see Director's Report).

b. Water Heater Replacement—H. Wallace updated the Board on the latest water leak, it was caused by the 100-gallon water tank failing. The repair estimate was \$9500-\$9700, and verbal approval was obtained from R. Kinion. The tank was replaced on August 22 at a cost of \$8,833.80 (see attached Director's Report).

c. Roof Leak Repairs Needed—H. Wallace stated that the roof leaked in several places on the east side of the building last winter and questioned if an estimate should be obtained to repair them; the Board approved the request.

6. Reports/Comments:

- a. Director's Report**—H. Wallace provided a written report (see attached). The report stated the final steps were completed regarding registering with various Federal agencies. Scheduling pool hours was discussed, he is looking into a split shift scenario to accommodate more swimmers/rec users. H. Wallace attended SDAO's Administrator Training on August 21. He has also been accepted into the Leadership Lincoln program for the coming year; September 2024 through May 2025. H. Wallace will be attending the ORPA Annual Conference in Bend from October 23-25th (see attached Director's Report). A donation of \$105 was received last week and he was wondering where it should go, it was pointed out that there is a line item in the budget for donations; CCL will log it in. A Halloween event at the pool was discussed.
- b. Steering Committee Report**—H. Wallace reported that RFP templates were requested from Scott Edwards Architecture. GTPRD and the City are currently working on completing an RFP for construction. H. Wallace met with representatives from the City of Toledo and the City of Siletz to discuss partnership opportunities with the proposed new pool, see attached Director's Report.
- c. Public Comments**—P. Vince stated he had competed in the Oregon Senior Games and he did very well.

7. Adjourn: R. Kinion adjourned the Regular Meeting at 7:12 p.m.

8. Upcoming Meetings:

- a.** October 14, 2024 Board of Directors Regular Meeting; 6:00 p.m. in the Toledo Library meeting room.

Respectfully Submitted,

Deb Hite
GTPRD Recorder